

M I N U T E S
CITY COUNCIL MEETING
August 21, 2017
5:30 PM
Council Chambers

MEMBERS PRESENT: Mayor Stiehm. Council Members Jeff Austin, Judy Enright, Steve King, Laura Helle, Paul Fischer and Council Member-at-Large Janet Anderson

MEMBERS ABSENT: Council Member David Hagen

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Public Works Director Steven Lang, Fire Chief Jim McCoy, City Attorney David Hoversten, Police Chief Brian Krueger, Park and Rec Director Kim Underwood, Planning and Zoning Administrator Holly Wallace, Library Director Julie Clinefelter, City Clerk Ann Kasel and Human Resources Director Trish Wiechmann

OTHERS PRESENT: Jennifer Lawhead, Austin Youth Soccer Association, KAUS Radio, Austin Daily Herald, Public

Mayor Stiehm called the meeting to order at 5:30 p.m.

Additions to Consent Agenda:

Licenses:

Master Plumber: B and C Plumbing and Heating, Inc, 661 Canyon Dr NW, Eyota

Master Plumber: Blue Sky Mechanical, 41581 237th Ave, LeCenter

Temporary Food: Pickles Catering, 4701 36th Avenue North, Crystal

Moved by Council Member King, seconded by Council Member Austin, approving the agenda as amended. Carried.

Moved by Council Member-at-Large Anderson, seconded by Council Member Enright, approving the Council minutes from August 7, 2017. Carried.

AWARDS, RECOGNITIONS AND REPORTS

Mayor Stiehm recognized the Austin Youth Soccer Association U-13 boys soccer State champions. Austin Youth Soccer also took second place in the U-14 and U-16 age brackets.

Mayor Stiehm read a proclamation declaring September as Attendance Awareness Month. Jennifer Lawhead, on behalf of Austin Aspires, spoke about the importance of attendance in school and raising public awareness of the issue.

CONSENT AGENDA

Moved by Council Member King, seconded by Council Member Enright, approving the consent agenda as follows:

Licenses:

Excavation: Ellingson Drainage, Inc., 56113 State Hwy 56, West Concord
Sign Installation: Harvey Sign Services, LLC, 258 Krangness Ave, Worthington
Temporary Liquor: Austin Area Commission for the Arts on Sept. 16, 2017
Temporary Liquor: Austin Area Commission for the Arts on Sept. 23, 2017
Temporary Liquor: Austin Area Commission for the Arts on October 7, 2017
Temporary Liquor: Austin Country Club on September 13, 2017
Temporary 3.2 Beer: St. Augustine's Church on September 16-17, 2017
Master Plumber: B and C Plumbing and Heating, Inc, 661 Canyon Dr NW, Eyota
Master Plumber: Blue Sky Mechanical, 41581 237th Ave, LeCenter
Temporary Food: Pickles Catering, 4701 36th Avenue North, Crystal

Claims:

- a. Pre-list of bills
- b. Investment and Financial Reports.

Carried 5-0 with Council Member Helle abstaining.

BID OPENINGS AND AWARDS:

The City received bids for Cresthaven pond construction. The following bids were received:

Contractor	Bid
Larson Contracting Central, LLC	\$76,549.07
Heselton Construction, LLC	\$84,549.00
Hansen Hauling & Excavating, Inc.	\$97,695.01

Public Works Director Steven Lang recommended awarding the bid to Larson Contracting Central, LLC.

Moved by Council Member Enright, seconded by Council Member Fischer, adopting a resolution awarding the bid for Cresthaven Pond construction to Larson Contracting Central, LLC. Carried 6-0.

PETITIONS AND REQUESTS:

Director of Administrative Services Tom Dankert requested the Council approve the rankings of the 13 Hormel Foundation grant applications that were reviewed at the August 7, 2017 work session. The rankings will be forwarded to the Hormel Foundation for their consideration.

Moved by Council Member-at-Large Anderson, seconded by Council Member Austin, approving 2018 Hormel Foundation grant requests. Carried.

City Clerk Ann Kasel requested the Council adopt a resolution reassessing properties that went to forfeiture for tax year 2016. The properties will be placed for public auction and the assessments will be reassessed after the sale.

Moved by Council Member Austin, seconded by Council Member Enright, adopting a resolution approving public sale of forfeited property and declaring the City's intention to reassess unpaid assessments. Carried 6-0.

Police Chief Brian Krueger requested the Council approve the 2018 Toward Zero Death's grant with the State of Minnesota. The grant covers wages for additional patrols for traffic patrols during designated time periods.

Moved by Council Member King, seconded by Council Member Austin, adopting a resolution approving a grant agreement with the State of Minnesota for the Toward Zero Death's campaign. Carried 6-0.

Public Works Director Steven Lang presented the report of vacation commissioners for the Council to approve. The vacation commissioners recommended approving the vacation request in Fox Point Addition.

Moved by Council Member Enright, seconded by Council Member-at-Large Anderson, adopting a resolution confirming the vacation of a public right-of-way in Fox Pointe (now North Pointe) Addition. Carried 6-0.

Planning and Zoning Administrator Holly Wallace presented a development agreement for Fox Pointe Townhomes. The development agreement details the construction of roads and sanitary & storm sewer for the project along with the installation of utilities.

Moved by Council Member Enright, seconded by Council Member Fischer, adopting a resolution approving a development agreement for North Pointe Addition. Carried 6-0.

City Administrator Craig Clark requested the Council approve an extension of purchase agreement with Cottage Properties, LLC. The extension would move the financing deadline to October 1, 2017 and the closing date to November 1, 2017 and also require the purchase to provide an additional \$10,000 in earnest money.

Moved by Council Member Enright, seconded by Council Member Fischer, adopting a resolution approving an extension of purchase agreement with Cottage Properties, LLC. Carried 6-0.

Moved by Council Member Austin, seconded by Council Member Enright, adopting a resolution accepting donations to the City of Austin. Carried 6-0.

Moved by Council Member Enright, seconded by Council Member Austin, adopting a resolution awarding a bid for life insurance to Minnesota Life. Carried 6-0.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution awarding a bid for long term disability insurance to Madison National Life Insurance. Carried 6-0.

Planning and Zoning Administrator Holly Wallace reviewed a request from Perry and Kimberly Byam for a variance regulating square footage of accessory structures. The Byams currently have two garages on their parcel and one will be removed to make way for the proposed garage. They propose a total square footage of 2,024 for accessory structures which is above the allowable amount of square footage by 1,024 feet. The Planning Commission reviewed the matter at their August 15, 2017 meeting and recommended approving the variance by a 7-0 vote.

Moved by Council Member Enright, seconded by Council Member King, granting a variance for accessory structure square footage to Perry and Kimberly Byam. Carried.

REPORTS

Council Member-at-Large Anderson state she attended a HRA meeting last week.

Council Member Helle stated the Austin Artworks festival will take place on August 26 – 27 in downtown Austin.

City Administrator Craig Clark noted Welcoming Week will take place September 15-24th.

Parks and Recreation Director Kim Underwood stated the last Thursday summer play at the Nature Center will be the following Thursday. The University of Minnesota will present a raptor program at 10 a.m. and 1 p.m.

Moved by Council Member Austin, seconded by Council Member King, adjourning the meeting to September 5, 2017. Carried.

Adjourned: 5:55 p.m.

Approved: September 5, 2017

Mayor: _____

City Recorder: _____